

CITY OF MERCER ISLAND

COMMUNITY PLANNING & DEVELOPMENT

9611 SE 36TH STREET | MERCER ISLAND, WA 98040

PHONE: 206.275.7605 | www.mercergov.org



REVISION/DEFERRED SUBMITTAL FORM

Site Address 4104 83rd Ave SE, Mercer Island

Permit Number 2402-144

CONTACT INFORMATION

Name: Paul Ollestad

Phone Number: 425-417-5849

Email Address: Paul@jaymarchomes.com

Description of revision:

Remove ADU designation from Plan, and modify ADU access to a window

Check all boxes that apply

This is a revision to an already issued permit.

This is a revision or modification to a plan currently in review.

This is a deferred submittal to an already issued permit.

The Proposed Change Increases or Decreases the Project Valuation.

Updated Valuation is Now:

Changes to Building Footprint* Trees Retained/Removed Stormwater Revision

Add/Reduce Floor Area* Changes to Tree Protection Sewer Revision

Framing Changes Site Plan Changes* Water Revision

Structural Changes Changes to Hardscape* Rockery/Retaining Wall

Other Elevation Detail - Change ADU exterior door access to window and remove ADU designation

* include updated Site Development Worksheet w/ submittal

Instructions:

1. Consider how the revision impacts the architectural, structural and civil plan sets.
 - a. Updated all affected plan sheets and cloud changes.
 - b. Merge updated plan sheets into a single pdf file.
 - c. Bookmark each sheet with sheet number and description. Ie: A1 – Site Plan
2. On page two of this form, list each sheet number that has changes and briefly describe those changes. Provide additional sheets if necessary.
3. Review associated City Forms and update as needed. Ie: an updated Site Development Worksheet or Residential Fire Area Square Footage Calculation may be required.
4. Upload this form along with the revised plans, and any relevant forms or supplemental documents to the File Transfer Site. See instructions for the upload on page two.

FTP SITE INSTRUCTIONS

- A. Please upload to the File Transfer Site <https://sftp.mercergov.org> (user name: guest, password: eplan)
- B. Click on the inbox to open
- C. Create a new folder (use your permit number or project address as the folder name)
- D. Click on your new folder to open
- E. Upload the files into the new folder

Indicate each sheet number that has changes and briefly describe changes that were made:

Sheet #	A1.2	ADU Plan Information Sheet has been removed from Plan Set
Sheet #	A5	Change Exterior Door to a fixed window - similar width
Sheet #	A11	Door changes to window
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		
Sheet #		

ALL CHANGES TO PLANS MUST BE INDICATED WITH CLOUDS